

HOW TO ACCESS YOUR ONLINE MEMBER ACCOUNT TO PAY YOUR BILL

Dear Lindo Mar Member,

During 2024, some Members reported having problems paying their maintenance fee bills online. To ensure our Members do not encounter similar issues this year, your Board of Directors instructed our resort management partner, TPI, to provide online account instructions with this year's maintenance fee billing.

WHAT CHANGED

In April of 2024, TPI updated its Property Management System (PMS), which caused a change in all Members' individual account logins online. TPI notified members of their replacement Member ID and provided instructions to establish a new password.

Your old ID still works to sign into the Owners' Corner of the Lindo Mar website.

Your <u>new ID</u> is printed on the bill you have received and applies to all villas with the same owner. This new Member ID is what is necessary to *pay online or by phone*. You can receive the early payment discount by mailing a check to the Las Vegas, Nevada address on the bill.





- 3. Select PAYMAINTENCE FEES'
 - 4. A new browser window will open to https://connect.capitalvacations.com
 - 5. Enter your 'Member ID' and Password



If this is your first time here, click on "First Time Logging In" to verify your identity by providing your Member ID and the email address associated with your account. Once confirmed, you will receive an email with password reset instructions.

Forgot Password?

Click on the 'Forgot Password' link to reset your password.

You can always reach TPI at <u>lmr@tradingplaces.com</u> and by phone at (800) 365-6494.



